 **PTA ‘VIRTUAL’ MEETING MINUTES**

**Thursday 26th November 2020, 8pm**

**Present:** Amy Galt, Nina Page, Lucienne Mann, Jackie Floyd, Celia Evans, Sarah Naunton, Karen Pollard, Grace Parker, Sarah Wilson, Sandra Birley, Louise Bunney.

**Apologises**: Nicki Walker, Lee Howes.

**Meeting chaired by:** Amy Galt

*PTA Committee 2020: Joint Chair – Amy Galt / Lucienne Mann, Vice Chair – Sarah Naunton, Treasurer - Nina Page, Secretary - Jackie Floyd, PTA Facebook and Marketing – Celia Evans*

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| **Agenda Item** | **Discussion** | **Action** |
| **Chair’s report** | Report discussed | INFO |
| **Head teacher’s Report** | Report discussed | INFO |
| **Treasurer’s report** | Report discussed | INFO |
| **PTA Shed** | New shed is up!!  BBQ has been positioned outside the shed with a waterproof cover. Could martin please move slabs under BBQ to make it more stable?  Tip slot has been booked for 07/12 to get rid of the excess slabs.  New shelving unit has been delivered - will be put together 10/12. | LB  JF  JF |
| **2nd Hand Uniform –Jan 21** | Uniform FB page has been created by LM.  In January 21, this page will go live. | LM |
| **Decorative Stones** | All varnished and ready to go. Plaque is with school.  SN to look at how to mount on tree spike 27/10. | SN |
| **Selection Boxes**  **Dec – date TBC** | All selection boxes have been brought and stickers attached.  Boxes to be given out W/C 14/12 - LB to confirm.  424 in total. 422 children.  At least another 10 to be brought to make sure we have enough. | AG |
| **Round Table Santa**  **Friday 11th Dec** | Paul Birley will be our Santa!  Route still to be confirmed, LM chasing.  PTA children are allowed to accompany us as long as they stay with us the whole time and are sensible. Event will be approx. 2 hours long, 5.30-7.30pm. Wear PTA purple high viz vests – 10 in total.  Can we put PTA logo on buckets? LM to confirm. | LM  LM |
| **Donated Christmas Tree** | Tree has arrived at school. Martin to put into position in Nathans Garden. SN/GP to decorate 27/11. | SN/GP |
| **Birley**  **Christmas Giveaway**  **30/11-04/12** | Birley’s Christmas give away – every child will win a prize! To be held everyday w/c 30/11. Collection of these prizes will be in class bubbles under 3 separate shelters on the school field. To comply with social distancing regulations, each year group will have a day to collect - Mon Foundation, Tues Yr 1, Weds Yr 2, Thurs Yr 3, Fri Yr 4.  All stock is on site in the shed. Martin will provide tables each day.  2 helpers per shelter so 6 needed in total – rota has been drawn up. 1 hand sanitiser per shelter.  JF to ensure we have enough Haribos – 450.  Posters been emailed out to parents. Class signs to be laminated.  It has been decided we don’t sell Big Christmas Raffle tickets at this event.  All to be ready by 3.10 each day.  After school club – office to give labels of children to Amy who will find them a prize. Amy will hand prices to office to give out on relevant day. | JF  ALL  AG |
| **Big Christmas Raffle**  **7th-18th December** | Poster is complete and been emailed to all.  GP currently organising what prizes will be given away each day.  27/11 GP to send countdown email  W/C 30/11 - GP to send info poster detailing what PTA money has been spent on in the past – hoping to get parents to dig deep!  Ticket sales closes 11.59pm on 04/12.  Prizes drawn 07/12-18/12 – 12 days of Christmas.  A FB post will go out at 9am each day - Draw will be at midday.  Use first name and surname initial to announce daily winner? LB to check with Sue Summerfield re: GDPR regulations of personal information shared.  Karen will double check the office for any extra prizes for hampers.  Email/Letter to be sent out to inform parents they can pay cash if they wish. | GP  GP  GP  AG/GP  LB  KP  NP/LB |
| **AOB** | Virtual Father Christmas – Sandra confirmed Paul Birley is willing to pre-record video message approx. 20secs for children to watch in class.  Parent who works for Pictons has been in touch with the office about potential donation. Form to be submitted by tomorrow. LB to send to NP to investigate and submit is deem appropriate.  Future post in the new year to drive support and raise awareness of how donations to the PTA can assist our children. Publish schools ‘wish list’ i.e. Technological support needed following a new Maths App (IPADS, chargers, docking stations etc) | SB     NP    ALL |
| **Next meeting** | TBC in 2021 |  |